

Cabinet



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda																
Date:	Tuesday 27 June 2017																
Time:	5.00 pm																
Venue:	Conference Chamber West (F1R09) West Suffolk House Western Way Bury St Edmunds IP33 3YU																
Membership:	<p style="text-align: center;">Leader John Griffiths Deputy Leader Sara Mildmay-White</p> <table><thead><tr><th>Councillor</th><th>Portfolio</th></tr></thead><tbody><tr><td>Robert Everitt</td><td>Families and Communities</td></tr><tr><td>Sara Mildmay-White</td><td>Housing</td></tr><tr><td>John Griffiths</td><td>Leader</td></tr><tr><td>Ian Houlder</td><td>Resources and Performance</td></tr><tr><td>Alaric Pugh</td><td>Planning and Growth</td></tr><tr><td>Jo Rayner</td><td>Leisure and Culture</td></tr><tr><td>Peter Stevens</td><td>Operations</td></tr></tbody></table>	Councillor	Portfolio	Robert Everitt	Families and Communities	Sara Mildmay-White	Housing	John Griffiths	Leader	Ian Houlder	Resources and Performance	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																
Quorum:	Three Members																
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk																

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

1. Apologies for Absence

2. Minutes

1 - 16

To confirm the minutes of the meetings held on 30 May 2017 (Extraordinary meeting) and 31 May 2017 (copies attached).

Part 1 - Public

3. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Report of the Performance and Audit Scrutiny Committee: 25 May 2017

17 - 22

Report No: **CAB/SE/17/031**

Chairman: Sarah Broughton

Lead Officer: Christine Brain

6. Report of the Overview and Scrutiny Committee: 7 June 2017

23 - 28

Report No: **CAB/SE/17/032**

Chairman: Diane Hind

Lead Officer: Christine Brain

- 7. Report of the West Suffolk Joint Growth Steering Group: 6 June 2017** **29 - 36**
Report No: **CAB/SE/17/033**
Portfolio Holder and Chairman of the Steering Group: Alaric Pugh
Lead Officer: Julie Baird
- NON-KEY DECISIONS
- 8. Draft West Suffolk Annual Report 2016/2017** **37 - 108**
Report No: **CAB/SE/17/034**
Portfolio Holder: John Griffiths Lead Officer: Davina Howes
- 9. Bury St Edmunds Town Centre Masterplan Progress** **109 - 428**
Report No: **CAB/SE/17/035**
Portfolio Holder: Alaric Pugh Lead Officer: Amy Leader
(Due to the length of the document, pages 123 – 426 (Appendix A) are only available in printed form upon request. Please see website for this document)
- 10. West Suffolk Community Energy Plan – Investing in New Opportunities** **429 - 434**
Report No: **CAB/SE/17/036**
Portfolio Holder: Alaric Pugh Lead Officer: Peter Gudde
- 11. Discretionary Rate Relief Following Revaluation – Development of a Local Scheme 2017/2018** **435 - 450**
Report No: **CAB/SE/17/037**
Portfolio Holder: Ian Houlder Lead Officer: Rachael Mann
- 12. West Suffolk Joint Pay Policy Statement 2017/2018** **451 - 464**
Report No: **CAB/SE/17/038**
Portfolio Holder: Ian Houlder Lead Officer: Karen Points
- 13. Modern Slavery and Anti-Trafficking Statement** **465 - 476**
Report No: **CAB/SE/17/039**
Portfolio Holder: John Griffiths Lead Officer: Karen Points
- 14. Decisions Plan: June 2017 to May 2018** **477 - 494**
To consider the most recently published version of the Cabinet’s Decisions Plan
Report No: **CAB/SE/17/040**
Portfolio Holder: John Griffiths Lead Officer: Ian Gallin

Part 2 – Exempt
NONE